



## **JOB POSTING – CIMCO ATLANTIC** **CONSTRUCTION COORDINATOR**

CIMCO Refrigeration ([www.cimcorefrigeration.com](http://www.cimcorefrigeration.com)) is seeking a dynamic individual to join our operation in a **CONSTRUCTION COORDINATOR** position based in our **Dartmouth** Sales, Service & Construction branch, to oversee construction projects in all 4 Atlantic Provinces.

CIMCO Refrigeration specializes in the engineering, design, manufacture, installation and service of industrial, process cooling and recreational refrigeration systems.

### **Construction Coordinator, CIMCO Refrigeration – Dartmouth, NS**

#### **Responsibilities:**

Manage a team of construction mechanics working in the 4 provinces (NS, NB, PEI, NL)  
Liaison with sales, assist in labour estimating, engineering, subcontractors and clients.  
Manage larger Fixed Price projects  
Coordinate materials and labour with contractors/subcontractors  
Order parts and materials, input in SAP system. Weekly project tracking and reporting

#### **Qualifications:**

The successful candidate should have experience in managing projects in mechanical or industrial applications.  
Proficiency in MS Word, Excel and MS Project. Familiar with SAP would be an asset.  
Must be able to work effectively with little direct supervision, be detail orientated and be able to multi-task.  
Strong organizational, planning, verbal communication and time management skills required.  
Must be able to work under time constraints, adapt to change, work in a fast paced environment and deal with clients professionally.

Please apply to Doug Valdron, Manager of Construction & Engineering, Atlantic.

[dvaldron@toromont.com](mailto:dvaldron@toromont.com)

Apply by July 15, 2016

*We thank all applicants for their interest; however, only those selected for an interview will be contacted. No phone calls, please. CIMCO Refrigeration is an equal opportunity employer.*